

## ***Delegated Decisions by Cabinet Member for Public Health & Inequalities***

***Tuesday, 5 September 2023 at 1.30 pm  
Room 2 - County Hall, New Road, Oxford OX1 1ND***

If you wish to view proceedings, please click on this [Live Stream Link](#).  
However, that will not allow you to participate in the meeting.

### ***Items for Decision***

The items for decision under individual Cabinet Members' delegated powers are listed overleaf, with indicative timings, and the related reports are attached. Decisions taken will become effective at the end of the working day on Tuesday 12 September 2023 unless called in by that date for review by the appropriate Scrutiny Committee.

Copies of the reports are circulated (by e-mail) to all members of the County Council.

**These proceedings are open to the public**



Martin Reeves  
Chief Executive

August 2023

*Committee Officer:*                    **Committee Services**  
*Email:* [committees.democraticservices@oxfordshire.gov.uk](mailto:committees.democraticservices@oxfordshire.gov.uk)

*Note:*    *Date of next meeting: 17 October 2023*

**If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.**

## Items for Decision

### 1. Declaration of Interest

### 2. Questions from County Councillors

Any county councillor may, by giving notice to the Proper Officer by 9 am two working days before the meeting, ask a question on any matter in respect of the Cabinet Member's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

### 3. Petitions and Public Address

*Members of the public who wish to speak at this meeting can attend the meeting in person or 'virtually' through an online connection.*

*Requests to speak must be submitted by no later than 9am four working days before the meeting. Requests to speak should be sent to [committeesdemocraticservices@oxfordshire.gov.uk](mailto:committeesdemocraticservices@oxfordshire.gov.uk).*

*If you are speaking 'virtually', you may submit a written statement of your presentation to ensure that if the technology fails, then your views can still be taken into account. A written copy of your statement can be provided no later than 9 am 2 working days before the meeting. Written submissions should be no longer than 1 A4 sheet.*

### 4. Adult Community Alcohol and Drug Service Contract (Pages 1 - 6)

*Forward Plan Ref: 2023/186*

*Contact: Kate Holburn, Head of Public Health Programmes,  
[kate.holburn@oxfordshire.gov.uk](mailto:kate.holburn@oxfordshire.gov.uk)*

Report by Corporate Director: Public Health & Community Safety (**CMDPHI4**).

Proposed contract extension of the Adult Community Alcohol and Drug Service.

**The Cabinet Member is RECOMMENDED to approve the contract extension, via the appropriate legal route, for the Community Alcohol and Drug Service, provided by Turning Point for a period of 4 years.**

## **5. Approval for extension of Integrated Sexual Health Services Contract (Pages 7 - 14)**

*Forward Plan Ref: 2023/220*

*Contact: Shakiba Habibula, Consultant in PH, [shakiba.habibula@oxfordshire.gov.uk](mailto:shakiba.habibula@oxfordshire.gov.uk)*

Report by Corporate Director: Public Health & Community Safety (**CMDPHI5**).

The current Contract for the provision of Integrated Sexual Health Services reaches a break point on 31st March 2024. The Contract Period may be extended for up to 3 years in aggregate.

**The Cabinet Member is RECOMMENDED to:**

- a) Approve the extension of a commissioned contract, via the appropriate procurement and legal route, for an Integrated Sexual Health Service provided by Oxford University Hospitals NHS Foundation Trust (OUHFT) for a period of 3 years.**
- b) Approve the offer of an 8% tariff uplift to the provider, effective from 1<sup>st</sup> April 2023 to meet the additional costs of service change due to change in population health needs post the covid-19 pandemic.**
- c) Delegate authority to the Director of Public Health in consultation with the Head of Legal, and Deputy Monitoring Officer and s.151 Officer, to extend the current contract and to issue a contract variation to reflect the tariff uplift and the provision of the additional services as detailed in the body of the document (bullet point 11,a,b,c,d).**

### **EXEMPT ITEM**

**In the event that any Member or Officer wishes to discuss the information set out in Annex 2 to Agenda Item 6 the Cabinet Member will be invited to resolve to exclude the public for the consideration of that Annex by passing a resolution in relation in the following terms:**

"that the public be excluded during the consideration of Annex 2 since it is likely that if they were present during that discussion there would be a disclosure of "exempt" information as described in Part I of Schedule 12A to the Local Government Act, 1972 and specified below the item in the Agenda".

**NOTE: The report does not contain exempt information and is available to the public.**

**THE ANNEX TO THE ITEM NAMED HAS NOT BEEN MADE PUBLIC AND SHOULD BE REGARDED AS 'CONFIDENTIAL' BY MEMBERS AND OFFICERS ENTITLED TO RECEIVE THEM.**

## **6. Community Outreach Active Travel programme - procurement exercise (Pages 15 - 42)**

*Forward Plan Ref: 2023/156*

*Contact: Rosie Rowe, Head of Healthy Place Shaping, [rosie.rowe@oxfordshire.gov.uk](mailto:rosie.rowe@oxfordshire.gov.uk)*

Report by Corporate Director of Public Health & Wellbeing (**CMDPHI6**).

**The information in this case is exempt in that it falls within the following prescribed categories:**

**3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)**

**and since it is considered that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.**

**The annex containing exempt information under the above paragraph is attached.**

To consider the award of contract for the Community Outreach Active Travel programme which will undergo a tendering process in summer 2023 with a start date of 1 October 2023.

**The Cabinet Member is RECOMMENDED to**

- a) Note that officers have undertaken a procurement to commission the provision of the Community Outreach Active Travel (COAT) programme comprising a service contract and a grants programme over 3 years with the option to extend the service by up to a further 2 years, with a total estimated value of £1,025,000;**
- b) Authorise the award of the Community Outreach Active Travel (COAT) programme to the preferred bidder identified in confidential Annex A for the price tendered for a period of 3 years with the option to extend the service by up to a further 2 years;**
- c) to delegate authority to the Director of Public Health in consultation with the Head of Legal and Deputy Monitoring Officer to finalise the contract documentation; and**
- d) delegate authority to the Director of Public Health in consultation with the Head of Legal and Deputy Monitoring Officer to approve the exercise of the option to extend the contract for up to a further 2 years as detailed in recommendation (b) above.**

## **Councillors declaring interests**

### **General duty**

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed 'Declarations of Interest' or as soon as it becomes apparent to you.

### **What is a disclosable pecuniary interest?**

Disclosable pecuniary interests relate to your employment; sponsorship (i.e. payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

### **Declaring an interest**

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

### **Members' Code of Conduct and public perception**

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member 'must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself' and that 'you must not place yourself in situations where your honesty and integrity may be questioned'.

### **Members Code – Other registrable interests**

Where a matter arises at a meeting which directly relates to the financial interest or wellbeing of one of your other registerable interests then you must declare an interest. You must not participate in discussion or voting on the item and you must withdraw from the meeting whilst the matter is discussed.

Wellbeing can be described as a condition of contentedness, healthiness and happiness; anything that could be said to affect a person's quality of life, either positively or negatively, is likely to affect their wellbeing.

Other registrable interests include:

- a) Any unpaid directorships

- b) Any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority.
- c) Any body (i) exercising functions of a public nature (ii) directed to charitable purposes or (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management.

### **Members Code – Non-registrable interests**

Where a matter arises at a meeting which directly relates to your financial interest or wellbeing (and does not fall under disclosable pecuniary interests), or the financial interest or wellbeing of a relative or close associate, you must declare the interest.

Where a matter arises at a meeting which affects your own financial interest or wellbeing, a financial interest or wellbeing of a relative or close associate or a financial interest or wellbeing of a body included under other registrable interests, then you must declare the interest.

In order to determine whether you can remain in the meeting after disclosing your interest the following test should be applied:

Where a matter affects the financial interest or well-being:

- a) to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision and;
- b) a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest.

You may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.